



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1. Name of the Institution

Progati College, Agomani

- Name of the Head of the institution

Dr. Basir Uddin Bepari

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

03662295416

- Mobile No:

9435241146

- Registered e-mail

bubepari68@gmail.com

- Alternate e-mail

progaticollegeagomani@gmail.com

- Address

**VILL . KALDOBA PT III, P.O
AGOMANI, P.S AGOMANI, DIST DHUBRI
(ASSAM), PIN 783335**

- City/Town

DHUBRI

- State/UT

ASSAM

- Pin Code

783335

2. Institutional status

- Affiliated / Constitution Colleges

Affiliated

- Type of Institution

Co-education

- Location

Rural

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Gauhati University**
- Name of the IQAC Coordinator **Dr. Ashraful Hussain**
- Phone No.
- Alternate phone No.
- Mobile **7002775434**
- IQAC e-mail address **progaticollege1991@gmail.com**
- Alternate e-mail address **skmilancpr@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://progaticollege.org/pdf/academic-calendar/ACADEMIC%20CALENDAR%202023-24.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.07	2023	23/11/2023	22/11/2028

6.Date of Establishment of IQAC **05/08/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Progati College, Agomani	Salary Grant	Govt. of Assam	2023-2024	3,55,76,000

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of [View File](#)

IQAC

9.No. of IQAC meetings held during the year 05

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- Introduction of Departmental Tutorial Classes for the poor students from the academic session: 2023-2024.
- Formation of Disaster Management Cell in the college.
- Special lecture on Devi Ahilyabai Holkar organized by IQAC, Progati College in Collaboration with Bharatiya Itihas Sankalan Samiti, Dhubri, Assam.
- Establish MoU with Piramal Foundation., Fulkumari Bapuji Club, Dhubri (Assam)., Agomani H.S. School., Seemanta Chetana Manch Purbottar, Dhubri (Assam)., Halakura College, Halakura., Global Networking Dhubri, Assam., "Koch Rajbanshi Sahitya Sabha, Shaktiashram, Kokrajhar, Assam", Dharmasala College, Dharmoshala.
- A one day workshop program on "Personality Development and Mind Power" (Mental Health) organized by IQAC, Progati College, Agomani.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Establishment of MOU with Government and Non Government Organization.	9 nos of Mou has been established with Government and non Government orgainsation.
2. The continuance of the unit test for the next academic year, the tracking of each student's progress via a Track Sheet, and the corrective actions that must be performed against each students along with the remedial measures.	Unit test for 2023-2024 was organised, track record are maintained.
3. Organizing several one day program/ popular talk/ lecture for the motivation and academic development of the students.	One day lecture and other programs were organized for the students.
4. Extension activities in nearby villages and schools.	Extension activities were carried out by different cells of the college.
5. Procurement of more books, journals and e-resources.	Procured
6. Educational Tour/Institutional/Field visit by the students.	Organised Educational Tour. Most of the students submitted the reports on the different places they have visited for educational purpose.
7. Organising program on environmental alertness.	Organised
8. Observance of a few significant memorial days to advance global ethics and values.	Organised and Observed.
9. Organizing programs on personality development and mind power.	Organised
10. Organising National Level Seminar.	National Level Seminar Organised.
11. Organising anti drug program	Organised.

12. Gauhati University is introducing a new SEC (skill enhancement course) under NEP,2020. The request has been forwarded to GU for approval of the course number.	7 (Seven) SEC courses offered by the college have been approved by Gauhati University to be included in the NEP 2020 syllabus (File uploaded).
13. IQAC has planned to construct a new floor over the existing building for digital classroom and Language Lab.	The construction of the new floor has already started .

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body , Progati College, Agomani.	20/11/2024

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Progati College, Agomani
• Name of the Head of the institution	Dr. Basir Uddin Bepari
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03662295416
• Mobile No:	9435241146
• Registered e-mail	bubepari68@gmail.com
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• Pin Code	783335
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• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
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• Name of the IQAC Coordinator	Dr. Ashraful Hussain

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Empty space for plan of action and outcome	

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2023	26/12/2024				
15.Multidisciplinary / interdisciplinary					
<p>The College understands the importance of multidisciplinary education. The College is affiliated to Gauhati University and follows the curriculum framed by this University and now adheres to the CBCS and NEP curriculum as suggested by the university. Even though the institution only offers the Arts Stream, it still provides room for critical and creative thinking in order to foster holistic development among the students. Additionally, the institution hosts sessions to raise awareness among parents and instructors about the need of fostering students' holistic development. The institution offers Yoga and NSS in addition to education, which promotes students' overall growth. The Assam government, however, has announced to open a science stream at this institution, and in order to do so, it has approved 10, 00000.00 Rs to build a well-equipped laboratory, which is already</p>					

operational with the appropriate use of the funds. Academic cooperation has been created with a number of educational establishments. In addition, collaborations have been established with government agencies, non-governmental organizations, and literary associations to carry out various tasks.

16.Academic bank of credits (ABC):

Progati College, Agomani has the affiliation of Gauhati University. The college is required to adhere to the curriculum, structure and design, as well as to credit, evaluation, and other relevant elements. As per UGC guidelines the affiliating university is authorised to introduce Academic Bank of Credits (ABC). The Progati College along with other affiliated institutions is to follow the parent university.

17.Skill development:

Being a rural institution, Progati College is aware of the need of skill development courses . As a part of Gauhati University's NEP curriculum, the institution currently offers a variety of skill-development courses. Following the curriculum of Gauhati University the college is providing Spoken English and Spoken Sanskrit Course. Understanding the need for imparting skill education to the young generation, the College has introduced Diploma Course in Computer and running one year Diploma Course in Rajbansi Langugae in collaboration with Rajbansi Satiya Sabha. Moreover, the college is providing Yoga, NSS, and Scout and Guide certificate and training course. Additionally the college has planned to introduce certificate and training course on Tailoring and Beautician. Professionals in the relevant sector will be invited to provide classes and training to the students. In addition, the institution is planning to enter into Memorandums of Understanding with a few organizations to provide some more courses to its students with a aim to improve their skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In the revised syllabus of Gauhati University some aspects of Indian Knowledge system has been incorporated. Additionally, the college has introduced Spoken Sanskrit course which includes Anchoring in Sanskrit, Nationalism reflected in Vedic Literature, Vedic Mathematics, etc. English and Assamese are the two languages in which degree courses are offered. Additionally, Sanskrit and Bengali are also available for the B.A. course. Moreover, the department of Sanskrit is imparting Vedic Knowledge to the students having Sanskrit as major and minor subject. The

College routinely hosts cultural events that occasionally feature mosaics or other cultural treasures. Additionally, it has been performing Saraswati Puja ever since the college was founded. In order to investigate new facets of the Indian knowledge system and its values, ethos, arts, customs, etc., the institution intends to provide self-financing certificate and diploma programs in the future. The college has been practicing regional, national and local cultural programme. The college has the facility of well equipped library where the Vedas, Upanishad, Ramayana, Mahabharata and other Books as Indian ancient heritage are available. The students of Sanskrit Department, as well as English Department studies those books regularly as there is a part of Indian myth, which includes Mahabharata, Sankuntalam and other ancient histories of India in English honours. All these topics are regularly taught in the college in different departments like Assamese, English, Sanskrit, History etc.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Peer education is another way that students participate in the teaching-learning process outside of the classroom. In the teaching-learning process, colleges promote a student-centric approach. Under the direction of IQAC, orientation sessions on Program Outcome (PO), Course Outcome (CO), and Program Specific Outcome (PSO) were held at the start of the academic year. Methods of experiential learning, such as field studies, educational tour, visits to higher education institutions, etc., are emphasized. Colleges prioritize role-playing, peer classes, book reviews, seminars, debates, quizzes and poster-making contests when it comes to participatory learning. Students' problem-solving activities often include group discussions and project work. However, the actual framework for outcome based education has to be laid down by the affiliating university and all constituent colleges are bound to follow it.

20.Distance education/online education:

Krishna Kanta Handique State Open University is the only distance learning center in the college. For graduate programs, the college's faculty is combining online and conventional instruction. To improve learner-centric pedagogy, the institution organized rigorous teacher training on how to produce high-quality online material using various resources. The college's goal is to use blended learning to deliver instruction. During the COVID epidemic, our professors also taught a number of online courses utilizing Zoom and Google Classroom, and occasionally they conducted additional classes. The institution intends to

implement more tertiary-level online courses via MOOCs and SWAYAM, as suggested by UGC. The primary obstacle to the institution's efforts to increase access, including online and distance learning courses, is a lack of physical facilities.

Extended Profile

1. Programme

1.1	211
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	850
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	295
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	135
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	28
Number of full time teachers during the year	

File Description	Documents
Data Template	View File
3.2	22
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	23
Total number of Classrooms and Seminar halls	
4.2	49.15
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	17
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The college makes sure that a meticulously planned and recorded procedure is used to offer a successful curriculum. The institution takes a number of actions to stay ahead of the vision and goal and makes sure that action plans are created and implemented for the curriculum to be implemented successfully in accordance with Gauhati University's established syllabus.</p> <p>1. Regular staff and academic council meetings are held to discuss academic issues. 2. Important dates for academic procedures, extracurricular activities, and other events are listed in the academic calendar. 3. Departmental Plans are created by departments before each semester starts. 4. A well prepared general routine is distributed to departments. The task of distributing the curriculum and allocating the burden to</p>	

instructors in accordance with classes, papers, and courses falls on HODs. 5. At the start of each semester, faculty members submit their lesson plans and teaching plans to IQAC. Monthly Progress Reports are submitted by teachers every month.

6. Every educator receives a Teacher's Diary. 7. HODs are required to provide their daily diary. 8. Various instructional methods are used. 9. Computer and internet facilities, as well as e-resources, are made available. 10. Additional activities and resources are offered for advanced learners, while remedial instruction is planned for slow learners. 11. The college offers supplemental courses and hosts conferences, webinars, and seminars. 12. Students are assessed by end-of-semester and internal exams. 13. Every year feedback is collected from the students, analyzed and report is submitted to the governing body for any kind of reformation, rectification and further action.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://progaticollege.org/admin/uploads/81471.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The college has its own academic calendar for each academic session that corresponds with the academic calendar of the affiliated university in order to facilitate transparent day-to-day operations.
- The academic calendar is accessible on the college website that serves as a planner and information source for stakeholder involved in the institution. A number of academic calendars are prepared and distributed among students and teachers.
- Faculty members create their semester-by-semester lesson plans and teaching strategies based on the academic calendar.
- Every faculty member is free to plan the concurrent evaluation of their own internal subject.
- Prior to the start of the semester, each department creates its own strategy for organizing different curriculum-based events and submits it to IQAC.
- The Academic Calendar offers all the details, including the

number of teaching days in a month, the dates of both the beginning and ending of the semester, and the dates of academic events, including admission.

- The examination committee conducts the unit test, midterm, internal, and final exams according to the academic schedule.
- It includes all extracurricular and co-curricular events, the annual college week, the college magazine, other activities, etc.
- Purposeful national and local holidays, commemorations of significant or memorable occasions are also listed.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://progaticollege.org/admin/uploads/12651.1.1.2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

220

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

220

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The faculty members arrange a variety of programs aimed at improving the curriculum value for students on topics related to professional ethics, gender, human values, the environment, and sustainability in order to advance educational quality and expand the scope of learning beyond the curriculum.

Environment and Sustainability:

Gauhati University's undergraduate program includes a 100-point paper in environmental studies. In addition to celebrating World Environment Day, the college raises awareness of environmental issues via a variety of student-led events, such as planting trees and organizing plastic-free drives. Participation in campus cleaning programs and Swachh Bharat Abhiyan by students through the Scout and Guide unit and NSS raises knowledge of environmental sustainability.

Gender sensitivity:

The college observes Women's Day and organizing awareness campaign. The problems that women face are addressed by the college's sexual harassment cell. By holding programs on women's rights, women's empowerment, etc., it is promoting the development of female students and the women in the surrounding community. Additionally, the teachers make every effort to impart information about feminism and its concerns by including several lessons on the honors subjects like English, Political Science, and Assamese.

Human values and Professional Ethics:

Observing holidays like Martyrs Day, Independence Day, Republic Day, and others fosters virtues like patriotism, peace, fraternity, and national unity.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

176

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://progaticollege.org/admin/uploads/8036feedback%20report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

500

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

170

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students from a variety of social, economic, cultural, and linguistic backgrounds have been enrolled into Progati College. Because of their disparate bases of knowledge, they have different learning requirements. So, the class quizzes, assignments, tutorials, group discussions, interactions, counseling, and other methods are used by the institution to evaluate the students' learning levels.

Slow Learners: Remedial classes and tutorials are planned with the intention of providing specialized coaching in areas where students require improvement. To improve their comprehension of the subject, more reading materials and simple-format books are provided. Students are also advised to use Elinks in order to have a deeper understanding of the subject. In order to engage the slower learners, bilingual explanations and conversations are also conducted in the classroom. There are unit tests, topic wise quizzes. Additionally, homework is assigned and assessed often. Moreover, question banks are made available to the slow learners.

Advance Learners: The institution held a number of competitive tests, quiz contests, literary and cultural contests, and other events to foster students' creativity and depth of understanding. The institution offers free Wi-Fi for advanced students. Additionally, the institution encourages students to discuss and publish research findings as well as participate in regional and national seminars and conferences. All students have access to books, journals, and resources owing to a well-stocked library and computer resource center.

File Description	Documents
Link for additional Information	https://progaticollege.org/admin/uploads/91032.2.1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
850	28

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The class routine is designed to assist the students while taking their convenience into consideration. The guideline of attendance in class is carefully observed. Every topic has regular homework assignments for the pupils. Internal examinations are carried out on a regular basis. Students present project reports in their final year, guided by their teacher /supervisors.

Experiential learning:

- In order to close the gap between textbook knowledge and practical experience, students from different department visits environment friendly places, factories etc. Moreover, The College conducts Educational tour for the students. Students often go on field trips to historical and environmental sites.
- Renowned academics giving lectures or classes lend legitimacy to the syllabus's material.

Participative Learning:

- Role-playing and dramatization techniques are used in several departments to let students connect with others and explore real-world scenarios.
- Students of some departments are encouraged to write literature review.

- Contributing to college journals and departmental wall magazines fosters students' creative thinking.
- Planning a student seminar enhances communication abilities, leads to the acquisition of specialized information, facilitates networking, and revitalizes encouragement and self-assurance.

Problem Solving:

- The majority of student complete project work under the guidance of a teacher-supervisor as part of their curriculum.
- Facilitating group discussions to foster interpersonal skills, idea generation, and communication abilities.
- It also consists of case studies, music and debate competitions between colleges, regular quizzes on different topics, class presentations, and more.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://progaticollege.org/admin/uploads/3575FINAL%20DOCUMENTS.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has integrated ICT tools for students' efficient learning in response to the growing need for ICT in delivering high-quality education. Teachers from a variety of areas have been supporting, improving, and optimizing the delivery of education by utilizing ICT tools and approaches.

The following ICT resources are available at the college for use by all departments in teaching and learning:

09 PCs from IT departments make up the computer lab. Moreover 10 more computers are there in including the Office, AOC, and IQAC. Two different classrooms have projectors installed. There are enough printers in the library, examination cell office, and IQAC office. There are also scanners accessible if needed. There is one large auditorium with microphones. There are Wi-Fi connections

available across the college campus.

The academic members employ the following ICT techniques: As part of computer applications, Microsoft Word, Excel, and PowerPoint are taught in computer labs. Moreover, the college offers six month Diploma Course in Computer Application. The course materials are presented more successfully by using Power-Point presentations. Students are given MCQ-based homework using the Google Forms link. INFLIBNET provides access to e-books and e-journals for both educators and learners. Additionally the college has youtube link

<https://youtube.com/@progaticollegeagomani3035?si=J2oQGwlyYaWXmDSH8> where the students upload their creative videos, cultural program etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://progaticollege.org/admin/uploads/79772.3.2.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

08

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

540

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

For transparency:

- The Academic Calendar publishes the tentative date of the internal examination.
- Students are informed of the exam schedule by the examination committee.
- The internal assessment is conducted in accordance with university regulations.
- The Head of the Department receives a set of question papers from the teachers of the relevant topics, and it is his responsibility to compile and prepare the final exam.
- Students' attendance records are closely examined.
- It is completely forbidden to use a mobile phone in the examination room.
- Students are offered an opportunity to retake internal exams if they are unable to do so for legitimate personal reasons or because they are participating in extracurricular activities.
- Students are presented the answer sheets for their information following the evaluation, which promotes responsibility and openness in the process.
- Pupils are given prompt chances to voice any issues or complaints regarding the results of the assessments.

For robustness in frequency and variety:

- All students are required to sit for internal exams.
- Class tests are also administered by departments and professors.
- Diagnostic and midterm tests are administered by departments.
- Field visits, industrial visits, institutional visits, survey work, and extension activities are all times when evaluations are conducted.
- Students are often evaluated through home assignments and seminars.

File Description	Documents
Any additional information	View File
Link for additional information	https://progaticollege.org/admin/uploads/41042.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Grievances related to University examination:

- Students' complaints are addressed as soon as possible within the allotted time.
- If a student has a dispute about the grades they received on a paper or course, the college compiles their complaint in the appropriate format and sends it to the university. According to Gauhati University policies, students may request a re-scrutiny, photocopy, and re-evaluation of their response script(s) by paying the required costs if they are unhappy with the grades they received on the end-semester theoretical test.
- In the event that a student's attendance during the test contains inaccuracies, the college forwards a properly verified attendance sheet to the University for Correction.
- By speaking with Gauhati University, the principal resolves complaints about issues with marksheets pertaining to names, courses, or programs.

Grievances related to Internal examination:

- After the test, pupils are provided the answer scripts for the internal examination for additional explanation.
- The Grievance Redressal Committee accepts applications from students. To address the matter, the committee may get in touch with the relevant department head.
- Students receive their unit and class exam answer scripts back, and any complaints raised by them are investigated at the department level.
- The college has a complaint Box to post questions about the exam.

File Description	Documents
Any additional information	View File
Link for additional information	https://progaticollege.org/admin/uploads/45312.5.2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Undergraduate courses in the arts stream are available at Progati College. The Arts stream at the college offers nine (09) major courses. Regular courses are also offered by the college. Arabic, English, Assamese, Political science, Economics, History, Philosophy, Geography and Sanskrit are among the majors offered by the college. Every course aims to increase students' understanding of the relevant subjects and prepare them for participation in a variety of sectors. A student can achieve his graduation after completing the all semesters. The students acquire sufficient knowledge in the field of humanities, social science, economics and literature. The program and course outcome are as stated below:

- A learner develops sensitivity to the social and intellectual environment.
- A graduate learns about the social, economic, cultural, historical, philosophical, and geographic traditions of the community.
- After graduation a student develop a deeper understanding of ethics and moral principles.
- A graduate in the arts gained fundamental information that aids in taking different competitive tests.
- Additionally, the curriculum cultivates pupils' civic ideals and makes them better citizens.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://progaticollege.org/admin/uploads/90442.6.1.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college uses a variety of evaluation techniques and procedures to make sure that program and course objectives are accomplished. The IQAC thoroughly discusses and analyzes the findings of the assessment and evaluation of outcomes, and appropriate action is done to enhance the teaching-learning process and, ultimately, reach the intended degree of outcome.

- Gauhati University's direct assessment serves as the primary foundation for the evaluation process of program and course outcomes. The university's semester-end exam, the institution's internal (seminal) test, assignments, quizzes, and presenting of assignments are all part of it.
- To understand the state of attainment of the learning outcomes, the departments involved and other academic councils conduct a systematic analysis of the university examination results at the conclusion of each semester.
- Another way to gauge how well students are meeting their learning objectives is to look at how well they perform on examinations, seminars, group discussions, debates, etc.
- Information about students' advancement to higher education at nationally renowned universities is monitored and utilized as a driving force to improve program results.
- The college gathers input from stakeholders on the curriculum, which is used as a tool to improve the limitations in the attainment of the learning outcomes.
- The performance of students in various programs such as literary, drama, dance, art and drawing, debate, serves as a pointer for learning outcomes.
- There is also a student feedback domain in the college website to learn about students' feedback of the Programme outcomes and Course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://progaticollege.org/admin/uploads/58612.6.2.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

135

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://progaticollege.org/pdf/annual%20report/2023-2024.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://progaticollege.org/admin/uploads/8036feedback%20report.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

06

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Various extension initiatives were carried out by NSS, Women Cell and Extension Cell, to raise awareness among the local populations and to sensitize the students during the academic year 2023-2024. A small number of them include,

On 30.09. 2023, a campaign to raise awareness of the negative effects of child marriage was held in the chosen community Kaldoba Pt - III which is an adopted village of this institution. Near about 70 participants took part in the programme.

The NSS Unit of the college undertook a campaign programme "Meri Maati Mera Desh" from 9th to 15th August 2023 in the various places of the locality namely Kaldoba pt-I, II & III. The NSS volunteers of the college make plantation drive in college campus and in various part of the village Kaldoba where many youngsters as well as elders participated in the programme.

On 2nd October 2023, Another Extension programme "Swatchhta Pledge and Cleanness Drive" was held in the nearby places of Progati College where 34 NSS volunteers participated along with the localities. Through this programme the NSS volunteers make aware of the villagers about the positivity of cleanness.

In the month of December 2023 World Aids Day was celebrated with the theme "Let Communities Lead". This programme was implanted by IQAC of the college in collaboration with the NSS Unit of the College where many villagers as well as students participated.

File Description	Documents
Paste link for additional information	https://progaticollege.org/admin/uploads/29763.3.1.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

06

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

476

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

08

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

09

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Progati College is running only arts stream at present, though the government has declared to establish science stream and sanctioned an amount of 10 lakh to set up laboratories still it has not recieved any order to start science classes. So, it provides quality education on 11 departments of arts stream with the following facilities.

- The college has 17 Class rooms with well facilities. Moreover other classrooms are in construction.
- The college has its own canteen and hygienic water resources for students.
- It has also the facility of auditorium cum seminar hall with sound system.
- The college has Two ICT classrooms. Moreover, it has one Computer lab with 7 computers.
- It has well equipped separate departments.
- There are 6 Computers for central Library, examination branch and IQAC office.
- It has one Conference Hall. Two common rooms for boys and girls and a separate student union office.
- The college provide free Wi-Fi facilities within the campus for students.
- There are 5 gardens in front of the college building.
- One Central Library with good collection of text book, reference book, Journal, Magazine, News paper, Holy books, Competition success, Alumni donated books, books for medicinal information etc.
- Each department has its own Library.
- One Laboratory for the department of Geography.

- The college has the provision of field for indoor and outdoor games. It has also the facilities of YOGA, NSS, Scout and guide.
- Additionally the college has 23 CC cameras including the class rooms and the campus and Biometric system for staff attendance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://progaticollege.org/admin/uploads/1974.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college maintains a Cultural and Sports Committee to support a variety of cultural and athletic events. In light of this, the students have access to the following amenities.

Indoor Facilities:

- Multipurpose indoor facilities with basket ball facilities, and outdoor game facilities like football, cricket.
- Facilities of Carrom, Ludo, Chess.

Outdoor Facilities:

- Football
- Kabaddi
- Cricket
- Badminton
- High Jump/ Long Jump
- Javelin Throw
- Short Foot

Cultural Facilities:

The institution has a long history of hosting literary events, dance, music, theater, and fine arts events, and it offers its aspiring artists the resources they need.

- For cultural events, the auditorium hall is available.
- Cultural events are held in the lecture hall or smart

classroom also as needed.

- The committee for sports and culture plans many cultural events.
- Through the Sports and Cultural Committee, a variety of musical instruments and music systems are maintained.
- College students are engaged in a variety of cultural activities.
- Events like the annual college week, Freshmen Social, and significant day's celebration are planned to instill cultural and traditional values in the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://progaticollege.org/admin/uploads/20864.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://progaticollege.org/admin/uploads/81154.1.3%201.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

33.87

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college contains departmental libraries and a Harendra Nath Paul Memorial single central library. The library provides the following facilities :

- The reading room is well-equipped to hold faculty and students simultaneously and offers a conducive learning atmosphere.
- Resource security is maintained via a system that verifies all borrowed resources at the point of departure.
- For rigorous surveillance, CCTV cameras have been installed in the library.
- Software for library management systems is available to help with effective library administration in terms of security, accessibility, and reference for books, journals, and reports.
- The Library has near about 9,500 (Nine Thousand five hundred) Books (Text Book/Reference Book/Competition Success/Books of Medical Information/Yoga etc.
- In order to inform incoming students about the library's welfare services, the college library hosts awareness programs each year following the start of the academic year.
- The library maintains students as well as teachers' register for using the reading room.
- The library is using Online/offline Library System for students' welfare (Issue/Return/Renewal).It also organizes orientation programmes for new members.
- At present the library doesnot have SOUL software. So lacking the ILMs facilities, however initiative has been taken to install the same in the ensuing year.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://progaticollege.org/admin/uploads/18434.2.1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.49

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

14

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Regular updates are made to the IT infrastructure of the college. To assist staff and students in completing their academic and other tasks, computer laboratories are equipped with internet connectivity. There are lab assistants on hand to help instructors and students with their questions. For official use, one Laptop and four (04) new computers were purchased for the academic year of 2023-2024. In order to facilitate ICT, one new projector was purchased in the year 2023 though there is already projector and smart TV screen for classes. Moreover, two broadband connections are newly installed in the campus for hassle free internet facilities. In several classes, these projectors were added. Hardware components such as mouse and RAM are often purchased to maintain computer labs. Everywhere for security, there are CCTV cameras and a single CCTV DVR. Overall, our computer lab is updated annually to meet modern standards. The college has been using up to 100 Mbps of Internet speed within the campus since 2021.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://progaticollege.org/admin/uploads/6634.3.1.pdf

4.3.2 - Number of Computers

09

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

15.27

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- Progati College has taken the initiative to create several cells, such as the Academic Cell, Anti Sexual Harassment Cell, Students' Grievance Redressal Cell, etc., in order to preserve a positive and healthy environment.
- The college has computer lab for students. For security purposes, CCTV cameras have been installed in the computer lab.

- The classrooms are nicely equipped. The faculty members take the help of the technologies in classroom transactions.
- There is a playground for sports and activities at the campus. Resources are available for outdoor games. There is instructor for Yoga, NSS and Scout and Guide.
- Various seminars and lectures are planned, and notable individuals are invited to engage with students and support their personal growth.
- The scheduling of classrooms and computer laboratories allows students to attend classes and makes optimal use of them.
- Administrative office spaces are assigned to one or more individuals.
- There are two types of spaces in the Central Library: the book-bank portion and the reading room.
- The College has two separate common rooms for boys and girls to spend their leisure hours.
- Computer related equipments are available in offices/library/computer-laboratories and IQAC rooms.
- The principal decides whether to renovate, modify, or upgrade the current academic or support buildings after consulting with the relevant head or person in charge. The decision is then submitted to the governing body for approval.
- Sweepers are on site every day to keep the area clean.
- The staff members and principal keep an eye on the college canteen for hygienic food.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://progaticollege.org/admin/uploads/26204.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

804

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

21

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://progaticollege.org/admin/uploads/1195.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

03

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

28

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Participation from students is essential to all the events of the college. The student body at the college has a formal Student Union that is chosen by direct election. It consists of seven members with different portfolios. Student representatives are nominated for every college committee in addition to the Union body. Members of every committee, including the Student Council, participate in all campus events.

The annual College Week is organized by the Union body with assistance from the teaching staff. Senior class student

representatives actively participate in the committee that plans and runs all of the indoor and outdoor events with the help of the teachers as well as the literary, dramatic, debating, and cultural contests. Class delegates and committee members from every class participate in events like Independence Day, Teachers' Day, Foundation Day, and others.

Under the direction of the magazine secretary of Progati College, the yearly college magazine Progati publishes essays, poetry, and short stories written by staff and students.

Student complaints about exams, facilities, harassment, ragging, and other issues are handled by the college's Grievance Cell. For the convenience of the students a suggestion box is placed in conspicuous place of the campus and the suggestions received from students are adopted when feasible or required. Some complaints are brought directly to the attention of the principal of the college, committee members and students' union body of the college.

File Description	Documents
Paste link for additional information	https://progaticollege.org/admin/uploads/78955.3.2.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

19

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college is very active. They participate in every activities of the college as well as donate books to the library and contribute financially if needed. But it is not registered yet. However, initiatives have been taken to register in the next year.

File Description	Documents
Paste link for additional information	https://progaticollege.org/admin/uploads/12045.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governing Body (GB) of the college is the highest authority. It is in charge of overseeing the institution. The GB involves a range of stakeholders in the formulation of its strategies and policies, which align with the vision and mission of the college. When it comes to creating and executing excellent policies for teaching, learning, research, governance, and extension activities, GB, IQAC, and faculty members are essential.

Vision of the College:

The main vision of the college is to deliver high-quality higher education in an effort to motivate, equip, and enable students in the service area to thrive in a world that is changing.

Mission of the College:

Progati College strives to fulfill its mission by:

- Developing new disciplines and knowledge in response to a world that is changing quickly.
- Instilling a thorough historical understanding of various cultures.
- Using emerging technological tools effectively to produce skilled employees.
- Devoting it to intellectual exercises based on effective teaching, interaction programs, and exchanges in order to lift the diverse communities from stagnation to development.

The following initiatives and activities serve as a reflection of the vision and mission:

- Add-on courses, mentoring, personality development programs, workshops, and other activities are among the activities that are offered.
- Through sports, Scout and Guide and NSS, discipline and social responsibility are instilled.
- The college also encourages instructors to engage in research.

File Description	Documents
Paste link for additional information	https://progaticollege.org/admin/uploads/64506.1.1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- By using decentralization and participatory management, the college promotes student involvement in specific institutional processes in addition to those of management staff, teaching and non-teaching faculty.
- The Governing Body (GB) is composed of guardians, teachers, administrative staff, educationists and a nominee from the affiliated university.

- The IQAC of the college is consists of principal, governing body member, students, faculties and coordinator.
- The academic council, which is made up of several faculties, is in charge of handling matters pertaining to academia.
- Committees are in charge of admissions, scheduling, exams, procurement, and other tasks. They also create working strategies to ensure efficient operations.
- Each committee/ cell is allowed to draft its own plan and choose its own methods of execution.
- The representatives of students are also included by the college administration in the numerous committees and cells that are periodically constituted, and they are given the necessary power and responsibility based on the need. Such Committees are Grievance and redressal Cell, Woman Empowerment Cell etc.

File Description	Documents
Paste link for additional information	https://progaticollege.org/admin/uploads/97246.1.2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

For its overall growth, Progati College created an Institutional growth Plan spanning five years, from 2017 to 2022. The plan focuses on a number of topics, including governance, teaching-learning processes, infrastructure development, curriculum development and implementation. The college has prospective plans with specific aims to make the following facilities available.

- The college has the plan to improve student intake capacity.
- Infrastructure facilities are being improved, such as by building more classrooms. Full digitization of the library with Soul Software.
- Construction of more digital classrooms, and so forth.
- Construction of playground for outdoor games and indoor sports facilities for the girls and boys separately, gymnasium in the campus.

Case Study:

- The college Library is partially digitalized through which records are maintained.
- To monitor the attendance and working hours of staff biometric attendance is installed.
- Every department of the college has its Whats App group through which teachers can upload video classes and learning materials. Moreover QR Code facility is there for the students to join the group.
- Teachers and students feedbacks are taken online and analyzed.
- The college has the facility of ICT enabled classrooms with projector and LCD TV. Initially a proposal to establish a Language lab is taken.
- The college has its own staff group in Whats App where all the important notifications are served.
- The college has its own website where e-notice board facility is available.
- The College has its own YouTube channel
- CCTV cameras are installed sufficiently to monitor the campus.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://progaticollege.org/admin/uploads/72646.2.1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administrative structure of the college, appointment process, service rule, and other policies all demonstrate its commitment to participatory decision-making.

Policies:

- The institution has created a number of policies in order to fulfill its vision and goal.

Administrative Setup:

- The Principal of the college is the head of the of the

administration who functions under the Governing Body.

- All the Head of the departments are responsible to look after their particular departments and its activities and are member of different Council and committees.
- Teachers are in charge of imparting skills and knowledge to the students. Additionally, they belong to a number of committees and councils.
- The Librarian is the head of the central library and is supported by Assistant Librarian, Library Assistant and Library Bearer.
- Ensuring quality in all administrative and academic endeavors is the responsibility of IQAC.
- The college's office is run by the principal and includes a head assistant, senior assistant, junior assistant, and office bearer.

Appointment Procedure:

- Every appointment is made in accordance with DHE regulations.
- DHE makes the final appointment after Principal places ads in major publications and GB is given the task of conducting the interview process.

Service Rule:

- College abides by the service guidelines established by DHE.

Procedure for Promotion:

- For any kind of promotion the college follows the rules of DHE.

File Description	Documents
Paste link for additional information	https://progaticollege.org/admin/uploads/47746.2.2.pdf
Link to Organogram of the Institution webpage	https://progaticollege.org/img/organogram.jpg
Upload any additional information	View File

6.2.3 - Implementation of e-governance in

C. Any 2 of the above

**areas of operation Administration Finance
and Accounts Student Admission and
Support Examination**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- All employees working against permanent positions are entitled for pensions, gratuities, and leave encashment benefits from the Assam government.
- NPS: NPS facility is available for all the staff as per Govt. Norms.
- Group Insurance Scheme: As per the rule of Assam government, all employees working against permanent positions are covered by LIC's Group Insurance Scheme.
- Leave Facility: College employees are eligible for many types of leave, including maternity leave, child care leave, duty leave, and study leave.
- The college hosts staff development programmes, seminars, and workshops.
- All the teachers are encouraged to participate in Refresher Course/Orientation Course/ Short Term Course.
- Fully equipped library with Internet facility: The library has a huge volume of books, journals, magazines and newspapers which can be assessed by all employees. Internet facility is available.
- Free Wi-fi is available for all teachers and staff.
- Adequate pure drinking water: Pure drinking water is available at different locations within the college campus
- Sanitation: Clean and hygienic wash rooms are set up at different locations of the college campus.

File Description	Documents
Paste link for additional information	https://progaticollege.org/admin/uploads/41016.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

05

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution complies with the guidelines established by the Directorate of Higher Education, Assam for the performance evaluation of both teaching and non-teaching personnel.

The description of the teaching staff's performance review is provided below:

- Academic credentials from high school to post-graduation.
- Research degrees like D.Sc./D. Lit., Ph.D./D. Phil., and M.Phil.
- Appointments made before enrolling at this college, as well as the designation, pay grade, etc.
- Positions held subsequent to joining this organization.
- Time Period of teaching experience in undergraduate and graduate levels.
- Experience in Research.
- Area of expertise within the discipline or subject
- Academic Staff Summer School, Refresher Course, College Orientation, or any other course taken.
- Lectures, seminars, tutorials, practicals, and contact hours are the basis for determining API scores.
- API scores are determined by how well knowledge and instruction are prepared and delivered in accordance with the curriculum and syllabus, as well as by giving students access to extra resources.
- API scores are determined by factors including course improvement, topic content updating, and the use of creative and participatory teaching-learning methodologies and audiovisual aids.
- API score determined by the assigned and completed examination duties.

Non-teaching staff performance reviews are conducted only in accordance with the rules set forth by the Directorate of higher education, Assam.

File Description	Documents
Paste link for additional information	https://progaticollege.org/admin/uploads/74466.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college kept regular financial and accounting records since it was a provincialized HEI. Internal and external financial audits were carried out by our college throughout the period. The Director of Audit for the Government of Assam completed an external audit; however the report is still pending.

The college has a two-tiered financial audit system that includes:

1. Audit by Chartered Accountant.
 2. Audit by Government Auditor.
- Bills and vouchers are examined by the college administration and handed to the governing body prior to any payment.
 - Every transaction was examined and cross-checked at various stages as part of the college's internal audit.
 - The process of financial auditing is ongoing and is done by CAs. The auditors examine and confirm all invoices, vouchers, and stock registries. Lastly, the CA prepares an audit report and submitted it to the Governing Body.
 - Utilization certificates and grants from UGC, DBT, RUSA, and other organizations are generated in accordance with the funding agency's standards, duly reviewed and approved by CA, and then sent to the relevant authority.
 - Government audit, conducted according to schedule by the Department of Local Audit, Government of Assam. In accordance with government regulations, income, expenses, and receipts and payments are evaluated. However, the report is still awaited.

File Description	Documents
Paste link for additional information	https://progaticollege.org/admin/uploads/98716.4.1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College raised money for a variety of expenses mostly from the Assam Government and RUSA. The money obtained was used to pay salaries. Every single buck collected matches the amount allotted in the budget. The college's resource mobilization policy is centered on accomplishing the institution's objectives while maintaining accountability and openness.

With the help of student fees and other initiatives, the college mobilized its resources. Funds are generally utilized for the purpose of college development and maintenance. The KKH State Open University Center makes a contribution to fund-raising.

The optimal use of the resources was made possible by:

- Allocating sufficient cash for efficient methods of instruction and learning.
- Utilisation of the budget to cover ongoing maintenance of fixed assets as well as administrative and operational

costs.

- The money was also used to build and maintain the college's infrastructure.

File Description	Documents
Paste link for additional information	https://progaticollege.org/admin/uploads/73006.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

For the purpose of academic development and teaching learning process the IQAC of the college has organized a number of events throughout the year in collaboration with the various departments.

Feedback System: In order to gather information regarding the course, administration, teaching approach, and learning tools, the IQAC has started the process of creating an online feedback system that can accommodate a large number of students comfortably. The online feedback system was started as a quality effort. The analysis process was developed to enhance the college's general atmosphere and work toward the benefit of all parties involved.

Special Lecture Programme: The IQAC of the college has organized a Special Lecture program on Devi Ahilyabai Holkar in collaboration with Bharatiya Itihas Sankalan Samiti, Dhubri District in order to foster knowledge among the students about some unknown personalities of History.

Awareness Program on Road Safety: In order to bring awareness among students about road safety and traffic, the IQAC of the college has organized an Awareness program on Road Safety. Some Traffic officers along with the incharge of Agomani Police Station provides huge information and suggestion regarding road safety.

Workshop on Personality Development: The IQAC of the college has organized one day workshop program on "Personality Development & Mind Power" for the development of the students. Here the resource

person was invited from Global University, Guwahati. Moreover, there are many more programs orgained by IQAC to instituionalise the quality.

File Description	Documents
Paste link for additional information	https://progaticollege.org/admin/uploads/34166.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

(1) Teacher's Diary

A teacher's diary with the schedule, dates, unit, lesson objectives, etc. has been provided by IQAC. Each instructor is required to keep the diary up to date. Additionally, every college department is expected to keep track of the lesson plans, teaching plans, course allocation, and student progress reports. The heads of the relevant departments verify and sign each individual teacher's diary before sending it to the principal for final approval. Principal monitors the overall performance of the teachers through the verification of the Diary.

2. Unit Test:

To recognize the understanding level of students, the IQAC of the college initiated to take Unit test just after one/two month of initiation of class. To set question papers, emphasis are given to the conceptual knowledge of the subject taught to identify the academic level of students. After the identification, teachers take necessary measures. It is compulsory for every department to keep the record of unit test in order to monitor the development of the students in the next mid-term examination.

3. Publication: In order to foster critical thinking and literary development the college has a magazine named " Progya". Moreover,

the IQAC of the college has initiated to publish an yearly Research Book named "Progati".

4. Moreover, there are three ICT-enabled classrooms in the college. With nine computers, the computer labs have been a valuable asset to the college.

5. Sessional examination are conducted regularly.

File Description	Documents
Paste link for additional information	https://progaticollege.org/admin/uploads/56936.5.2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://progaticollege.org/pdf/annual%20report/2023-2024.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

For the sake of the institution and society's general development, the college supports the concurrent growth and advancement of all genders. In light of this, the college implements a number of programs to advance gender equity and adheres to its Annual Gender Sensitization Action Plan.

The college has a women cell that undertakes different program for the development of the women in society. It celebrates women's day as well as take some awareness program in the nearby areas.

The college's first focus is safety and security, including all matters pertaining to the security of its employees and students. CCTV cameras are installed across the campus to keep an eye on things.

The college has Separate common room facilities for both boys and girls and faculty members are there.

The college has a Grievance redressal cell for boys and girls. It monitors any kind of grievance of the students.

Moreover, the college has a Sexual harassment cell to monitor any kind of sexual harassment if any student or employees faced.

File Description	Documents
Annual gender sensitization action plan	https://progaticollege.org/admin/uploads/64037.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://progaticollege.org/admin/uploads/64037.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/

B. Any 3 of the above

power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has a policy of not compromising on waste management and setting an example for the visitors and the community with sustainable development and eco-restoration. Waste produced by the administrative office and college is disposed of in a tiny trash can in the department. Housekeeping employees collect rubbish from the numerous dustbins located throughout every building.

There is a lot of paper waste at college. Paper trash from administrative offices, libraries, and academic buildings is disposed of by vendors. After being appropriately placed in a specified location, the garbage is then disposed of by suppliers to ensure appropriate waste management.

The college has an effective system for getting rid of electronic trash that comes from a variety of areas, such as computer labs, academic and administrative offices. It also replaces outdated equipment with newer models.

The college strictly prohibits single used plastics viz., polythene bags, plastic cups, straws etc. in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://progaticollege.org/admin/uploads/37427.1.3.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	A. Any 4 or All of the above
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In order to foster an inclusive campus and foster a sense of "Unity in Diversity" among its staff and students, the college grants free admission to all societal segments, regardless of caste, creed, religion, language, etc. To guarantee equitable chances, the state reservation guidelines are closely adhered to

both the admissions and appointment processes. Admission for students from Below Poverty Level (BPL) is free or tuition waived. It also advertises government grants and other initiatives.

Students following various English-medium programs encounter linguistic challenges in comprehending the curriculum, as it is mostly supplied by vernacular-medium schools. As a result, teachers use bilingual materials (in both English and their mother tongue) in the classroom.

The institution endeavors to inculcate communal harmony and tolerance by organizing various cultural programmes time to time. It offers Add On Course on 'Rajbanshi Language' to inculcate the knowledge of Rajbanshi culture. It also organizes cultural program every year.

- Together with its stakeholders, the institution observes Saraswathi Puja.
- Republic Day, Constitution Day are observed to promote harmony and tolerance between different groups both inside and outside the organization.
- The institution's auditorium/seminar hall is also utilized for a number of regional and cultural events.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

As a center for human resource development, the institution views and strives to foster efforts to help its students become self-reliant, responsible, and global citizens in addition to offering them a top-notch higher education. The institution hosts events to raise awareness among staff and students of our constitutional duties, rights, and responsibilities as citizens. It celebrates significant national and international holidays on campus, with spontaneous participation from all stakeholders.

The college celebrates nationalism, sovereignty, and democracy annually by planning a number of events in conjunction with the observance of Voter's Day, Republic Day, Nation's Independence Day, Constitution Day, and other holidays. In order to promote nationalism, patriotism, and humanity among its pupils, it makes it easier for the students to join groups like the National Service Scheme (NSS), Bharat Scouts and Guides, and others.

Numerous programs and events are organized by the college's NSS and Scouts and Guides to instill in the students a sense of constitutional duties, obligations, and responsibilities. Among other things, the institution educates and motivates students about their societal responsibilities, the importance of Swachhaata, Nashamukt Bharat, and a pollution-free environment. In order to achieve this, awareness campaigns are implemented in communities, schools, and villages.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Progati College is one of the most significant colleges in lower Assam which is located near the Indo-Bangla Border. Numerous national holidays are enthusiastically observed by our college every year. To commemorate these days, all members of the college including teaching and non teaching community come together.

Celebrations of constitutional and cultural holidays have always been an essential component of the college's extracurricular activities. Under the direction of instructors; pupils celebrate several days and holidays throughout the term which aids in the intellectual growth.

Every year on January 26 and August 15, the college celebrates Republic Day and Independence Day with tremendous passion and fervor. These days, the college campus hosts events where students and faculty members discuss the significance of these moments in our country's history and honor the freedom fighters who gave their lives to secure India's independence. Several more national and international holidays are observed in our college in addition to these two national holidays.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Progati College proposes the following two best practices to raise awareness and educate students about the need to enhance societal attitudes and responsibilities:

Best Practice I:

Cleanliness and Green Campus: A Green Campus Committee has been established at Progati College, Agomani, to maintain and enhance the campus. The committee has already established a garden and planting trees to bring freshness in the campus.

Objectives:

- To sensitize everyone about the importance of cleanliness for a healthy life.
- To sensitize students and staff to minimize the use of polluting products and services.
- To ensure the college campus plastic free zone.
- Proper management for dropping solid wastes.
- Restriction on high polluted vehicles within the college campus.
- Use of Dustbin etc.

Best Practice II:

Title of the Practice: Skill Enhancement in Literary Creativity of Students and Teachers:

The college has been successfully publishing annual college magazine entitled 'Progya', annual wall magazine entitled 'Jagaran' and an anthology of research book entitled 'Progati' in

which students, teachers, alumni and scholars from different sectors of society have been beautifully able to reflect their thoughts, views, feelings, experiences etc. and express their true voices to mirror the society and human value.

Objectives:

- To encourage the teachers and students in creative writings.
- Elevates writing style of essay, short story, poetry, report writing, research writing etc.
- Gears up the literary taste and study habit of the students.
- Provides a scope of using leisure time of the teachers and the students.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The foundation of any society is education. Commonly speaking, education refers to any action or encounter that shapes a person's intellect, personality, or physical capabilities. Continuing to work toward creating a society based on knowledge. Most of the students of the college are from poor families, they don't have exposure in sports and cultural fields. However, the college is trying its best to give a right platform to the students. Following are the areas of student centric culture.

- The college uses outcome-based teaching methods, and it evaluates learning outcomes and course outcomes through regular quizzes, seminars, internal assessments, and other events.
- College provides ICT Based teaching-learning through Whats app group. Moreover, it has two smart classrooms and partially digitalized Library.
- The College has a Career Counseling and Placement Cell which organizes different programs for the motivation and inspiration of the students.
- Every department of the college organizes departmental seminars for the students to enhance their subjective knowledge, communication and oratory skill.

- The college conducts several events for the artistic development of the students. Every year, during college week and freshmen social the college conducts different competitive activities like sports, dance, drama, singing etc.
- The college has well furnished central library through which students can access different journals, news papers, magazines as well as study materials.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To organize more workshops for educational development of students and teachers.
2. To organize National/International seminars.
3. To send teachers for more FDP/ Research/ Refresher and Orientation Course.
4. To install Soul in Library and full digitization of the same.
5. To install more LED bulbs and other power efficient equipments
6. To enter into MoUs with Govt and other Non Government Organization and educational centre.
7. To undertake various Quality Audits
8. To organize programs on Constitutional obligations, professional ethics for students, teachers, administrators and other staff.
9. To celebrate /organize national and international commemorative days, events and festivals.
10. To purchase computers and printers for each department and administrative staff.
11. To purchase sewing machine to start add on course and skill development.
12. To install Language Lab.
13. To install Gymnasium for the fitness of students and teachers.
14. To audit green campus.
15. To install more classroom with smart board.